



MS CHRISTOPHINA HANGALO

Citizenship: Namibia | Id: 82042710172 | Gender: Female

CAREER PROFILE

Focused graduate, currently full-time employee at **RedForce Debt Management as Branch Manager**, previously accountant at Ministry of Sport, Youth and National Services. I am seeking to gain valuable hands-on experience in development finance sectors. Driven by finance passion in applying analytical and critical thinking skills to solve complex problems and influence decision-making. Detail oriented with ability to maintain highest standard of quality assurance and accuracy. Well versed in risk management with hands-on experience in data analysis, data entry and file processing and management. Proven expertise in Financial Management and Financial statements analyst. Familiar with analyzing documentation, liaising between parties and handling both routine and complex issues each day. Able to identify and resolve concerns while promoting efficiency and accuracy. Client-focused insurance Sales Agent, successful at developing leads and analyzing market trends to

EDUCATION

Institution	: UNIVERSITY OF NAMIBIA
QUALIFICATION	: MASTER OF SCIENCE: DEVELOPMENT FINANCE
YEAR	: TO BE OBTAINED
Institution	: UNIVERSITY OF NAMIBIA
QUALIFICATION	: BACHELOR OF SCIENCE: ACCOUTING AND FINANCE (HONORS)
YEAR	: 2016
Institution	: INSTITUTE OF POTENTIAL MAXIMISATO
QUALIFICATIO	: CERTIFICATE: ADVANCED FINANCIAL PLANNING BUDGETTING, EFFECTIVE RECORDS MANAGEMENT
YEAR	: 2012
Institution	: COLLEGE OF CAPE TOWN
QUALIFICATION	: NATIONA DIPLOMA: TECHNICAL OF FINANCIAL ACCOUNTING
YEAR	: 2011
Institution	: SOFT LINE VIP PAYROLL AND HR. SOLUTION
QUALIFICATION	: CERTIFICATE: VIP PAYROLL
YEAR	: 2011

increase revenue and meet sales goals.

CONTACT

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+264 81 2963260

EMAIL:

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INTERPERSONAL SKILLS

- Financial reporting
- IFMS System
- Swordfish System
- Sage Evolution System
- Excel skills
- Financial analyst
- Problem solving
- Capacity for innovation
- Stock Control

LANGUAGES

- English- fluent
- Oshiwambo- fluent
- French- fair
- Portuguese-fair

HOBBIES

- Traveling
- Reading
- Does volunteer Job as Motivational Speaker at high school

WORK EXPERIENCE

RedForce Debt Management

Branch Manager: Ongwediva Branch

Period :08/2022 to date

Responsibilities and functions

- Manage and oversee the collection Clerks to ensure effective and efficient recovery of debts.
- Draft and prepare detailed collection report for the Town Council on quarterly basis
- Resolve all account disputes and queries with the assistance of Town Council.
- Ensure the smooth running of all administrative functions of the branch. Clerks' performance review.
- Ensure that disconnections and reconnections of Municipal services are successfully and timeously carried out.
- Identify initiatives to develop and improve the current debt correction process.

Ministry of Sport, Youth, and National Service

Accountant/Payroll/Budget/Debtor/ Creditor and Reconciliation

Period: 12/2012 – 07/2022

Responsibilities and functions

- Ensure accounting accuracy
- Manage account payable and accounts receivable
- Allocate salary expenses and reconciliations
- Reconcile monthly banking statements and solve discrepancies
- Prepare Financial Reports and annual budget
- Investigate budget estimates and capital project funding for completeness
- Assist chief accountant with cost analysis and prepare treasury authorization Warrant (TAW) and Fiscal Allocation

National Institute of Technology

Part Time Lecturer for School of Applied Business and Management / Accounting and Finance.

Period: 02/2021 to 07/2021

Responsibilities and functions

- Design teaching material and deliver either across a range of modules or within a subject area
- Use appropriate teaching, learning support and assessment methods
- Set, mark, and assess work and examinations and provide feedback to students
- Analyze client's needs and provide best options and risk mitigations

SKILLS AND EXPERIENCES

- Preparing financial statements and tax returns
 - Administering payrolls and controlling income and expenditure
 - Auditing financial information
 - Compiling and presenting reports, budget, business plans
 - Providing tax planning services with reference to current legislation
 - Financial forecasting and risk analysis
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REFERENCES

1. Mr. HENDRICK MAPELE

Chief Sport Office/Finance
Ministry of Sport, Youth and National Service
Tel: +264 61- 270 6564/ 0812487688

2. PROF. JACOB NYAMBE

Dean of Economics Department
University of Namibia
Tel 264 61 206 3434/ 817155654

3. Mr. NANGOLO MISPERET

Branch Manager
Swabou Life
264 61 254 725/ 812558862